

2018 Current Fiscal Year Report: Air University Board of Visitors

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1. Department or Agency

Department of Defense

2. Fiscal Year

2018

3. Committee or Subcommittee

Air University Board of Visitors

3b. GSA Committee No.

393

4. Is this New During Fiscal Year?

No

5. Current Charter

04/29/2018

6. Expected Renewal Date

04/29/2020

7. Expected Term Date

8a. Was Terminated During Fiscal Year?

No

8b. Specific Termination Authority

8c. Actual Term Date

9. Agency Recommendation for Next Fiscal Year

Continue

10a. Legislation Req to Terminate?

No

10b. Legislation Pending?

Not Applicable

11. Establishment Authority

12. Specific Establishment Authority

Secretary of the Air Force Determination

13. Effective Date

03/22/1946

14. Committee Type

Continuing

14c. Presidential?

No

15. Description of Committee

Non Scientific Program Advisory Board

16a. Total Number of Reports

No Reports for this Fiscal Year

17a. Open 2 17b. Closed 0 17c. Partially Closed 0 Other Activities 0 17d. Total 2 Meetings and Dates

Purpose	Start	End
The AU BoV met to provide information to the AU Board of Visitors (BoV) to prepare them to fulfill their role as independent advisors to the Secretary of the Air Force on matters pertaining to the education, outreach, research policies and activities of Air University.	11/13/2017	11/14/2017
The AU BoV met to provide information to the AU Board of Visitors (BoV) to prepare them to fulfill their role as independent advisors to the Secretary of the Air Force on matters pertaining to the education, outreach, research policies and activities of Air University.	04/16/2018	04/17/2018

Number of Committee Meetings Listed: 2

	Current FY	Next FY
18a(1). Personnel Pmts to Non-Federal Members	\$0.00	\$0.00
18a(2). Personnel Pmts to Federal Members	\$0.00	\$0.00
18a(3). Personnel Pmts to Federal Staff	\$91,726.00	\$100,900.00
18a(4). Personnel Pmts to Non-Member Consultants	\$0.00	\$0.00
18b(1). Travel and Per Diem to Non-Federal Members	\$24,000.00	\$26,400.00
18b(2). Travel and Per Diem to Federal Members	\$0.00	\$0.00
18b(3). Travel and Per Diem to Federal Staff	\$5,200.00	\$5,720.00

18b(4). Travel and Per Diem to Non-member Consultants	\$0.00	\$0.00
18c. Other(rents,user charges, graphics, printing, mail, etc.)	\$3,125.00	\$3,437.00
18d. Total	\$131,051.00	\$144,157.00
19. Federal Staff Support Years (FTE)	1.55	1.15

20a. How does the Committee accomplish its purpose?

The AU BoV provides independent advice and recommendations on educational and doctrinal and research policies and activities of Air University. The AU BoV reviews and evaluates the progress of the education programs; the published statement of purpose, institutional policies, and financial resources; and the educational effectiveness, quality of student learning, administrative and educational support services as well as the teaching, research, and public service of the University. Recommendations made by the BoV are reviewed by the school or organization to which it pertains. That school or organization responds in writing to the BoV indicating how they will respond to the Board's recommendations. These actions are provided to the Secretary of Defense through the Secretary of the Air Force. This cycle provides a vital review of the quality of AU programs.

20b. How does the Committee balance its membership?

Air University maintains a balanced membership on the Board primarily on the basis of professional expertise and how this expertise bears on our education programs. For example, members of the Air Force Institute of Technology (AFIT) Subcommittee of the Board are chosen from engineering, management, and other academic areas offered at AFIT. These members are usually at the dean or professional level in their respective academic institutions. The rest of the AU BoV is composed of carefully selected individuals ranging from academic deans to chancellors of multi-university institutions (i.e., positions analogous to that of the AU Commander). We attempt to have some members knowledgeable of accrediting agencies to assist us in maintaining up-to-date knowledge of accrediting procedures and requirements. Finally, to round out the Board, retired military and business professionals are added. When considering the above categories of individuals, we maintain diversity representation insofar as possible, as well as geographical and institution type balance. Typically, 1/3 representation is attempted for educators, business professionals, and retired military respectively.

20c. How frequent and relevant are the Committee Meetings?

The average number of combined committee and subcommittee meetings is four (4) per year: Spring and Fall BoV Committee meetings and two Subcommittee meetings: one annual meeting at AFIT and one annual CCAF meeting. BoV Committee meetings are normally held at Maxwell AFB to review Air University programs. However, the Board may

occasionally meet at other locations. The Community College of the Air Force (CCAF) Subcommittee meets annually (the inaugural meeting was held in February 2017) and will normally meet at the Maxwell-Gunter AFB Annex, in Montgomery, Alabama. The Air Force Institute of Technology (AFIT) subcommittee meets annually (this meetings moved to October in CY2016) and is normally held at AFIT campus on Wright-Patterson AFB in Dayton, Ohio. These educational institutions have continuously evolving programs that require periodic reviews. Air University is accredited by the Southern Associations of Colleges and Schools Commission on Colleges and Higher Learning Commission. Also, some of the schools carry credit recommendations by the American Council on Education. These accrediting associations require, as part of their prescribed standards, periodic review by such external Boards for continued accreditation. The officers of the Board, and the Commander and President of Air University out-brief the Secretary of Defense through the Secretary of the Air Force and the Chief of Staff, USAF, each year following both the meetings (Wright-Patterson AFB and Maxwell AFB). This assures that IAW the Charter, the independent advice and recommendations of the Board may be acted upon by the Secretary of the Air Force.

20d. Why can't the advice or information this committee provides be obtained elsewhere?

The recommendations and consultations provided by the Board cannot be obtained elsewhere in the Air Force or the Department of Defense. It is the external, civilian, unbiased nature of the Board which makes it a valuable body. It is outside the normal DOD chain of command and can, therefore, bring a unique perspective to all areas it reviews. Board members are chosen on individual merit and the expertise they can offer Air University. Views and recommendations of the Board which are obtained during meeting discussions, as well as in the Board report, provide unique appraisals of AU's professional education and research programs. The members' collective experience of educational objectives and programs bring a reservoir of knowledge and understanding which is essential in education and to AU's relations with the general public and the academic community. The Air Force learns much from these experts and at the same time gains the respect of the civilian education environment by our willingness to consider the Board's advice. The counsel of the Board is invaluable in assisting and maintaining the proper academic levels for our programs. The functions and purpose of the BOV do not duplicate those of any other existing committees or agencies of the federal government.

20e. Why is it necessary to close and/or partially closed committee meetings?

Meetings are not closed to the public unless the Department of Defense determines that items on the planned agenda meet the closed meeting provisions of 5 U.S.C. § 552b(c).

Pursuant to DoD policy closed meetings can only be authorized by the DoD Sponsor, who is the Secretary of the Air Force or designee, and only after consultation with the appropriate General Counsel.

21. Remarks

The AU BoV Chairs out-brief the Secretary of the Air Force in-person, annually via an Executive Summary. Meeting minutes, which contain the Board's recommendations are attached as supporting documentation. For continuity and flow, Subcommittee Meeting minutes, after being approved by the Subcommittee, signed by the subcommittee Chair, and briefed to the main committee, are included annually as a separate and distinct attachment to the BoV minutes. (Historically, this has been the April [spring] meeting; in 2016 the Subcommittee meeting moved to Oct. therefore, the minutes will be attached to the November [the fall] main committee minutes.) The Board's current charter is being amended to reflect a change in the number of parent board meetings and the number of subcommittee meetings for the Board's existing subcommittee and the new subcommittee authorized by the Secretary of the Air Force.

Designated Federal Officer

Yolanda Levell Williams Chief, Advisory Boards and Strategic Operations

Committee Members	Start	End	Occupation	Member Designation
Beasley, Robert	03/23/2011	03/22/2019	Principal Research Engineer	Special Government Employee (SGE) Member
Bonner, Judith	04/15/2015	04/14/2019	Provost & Executive VP, Mississippi State	Special Government Employee (SGE) Member
Currie, Ding-Jo	02/11/2011	02/10/2019	Professor, California State University Fullerton	Special Government Employee (SGE) Member
Dahl, Carolyn	04/15/2015	04/14/2019	Provost Assistant & Former Dean, College of Continuing Studies, The University of Alabama	Special Government Employee (SGE) Member
Glasper, Rufus	04/19/2010	04/18/2018	President and CEO, The League for Innovation in the Community Colleges	Special Government Employee (SGE) Member
Jackson, Shirley	04/13/2016	04/12/2020	President, Rensselaer Polytechnic Institute	Special Government Employee (SGE) Member
Johnson, Ray	04/15/2015	04/14/2019	Former, Senior Vice President and Chief Technology Officer, Lockheed Martin	Special Government Employee (SGE) Member
Lorenz, Stephen	04/15/2015	04/14/2019	President and CEO, USAFA Endowment	Special Government Employee (SGE) Member
McKinley, Rodney	04/13/2016	04/12/2020	Independent Consultant - former Senior VP, Strategic Partners	Special Government Employee (SGE) Member

Shackelford, Mark	04/13/2016 04/12/2020	Independent Consultant & President, Veritas Strategies LLC	Special Government Employee (SGE) Member
Wiley, Fletcher	02/14/2011 02/13/2019	Attorney-at-Law, Morgan, Lewis & Bockius LLP	Special Government Employee (SGE) Member
Zalman, Amy	04/13/2016 04/12/2020	Owner, Strategic Narrative Institute; Former President & CEO World Future Society	Special Government Employee (SGE) Member
Cross, Stephen [Air Force Institute of Technology Subcommittee]	05/26/2017 04/14/2019	Executive Vice President for Research, Georgia Institute of Technology	Special Government Employee (SGE) Member
Elder, Robert [Air Force Institute of Technology Subcommittee]	05/23/2016 05/22/2020	Research Professor George Mason University & Independent Consultant	Special Government Employee (SGE) Member
Heil, Michael [Air Force Institute of Technology Subcommittee]	05/12/2016 05/11/2020	Former President & CEO Ohio Aerospace Institute	Special Government Employee (SGE) Member
Henningsen, Jacqueline [Air Force Institute of Technology Subcommittee]	05/27/2016 04/26/2020	Retired SES & Independent Advisor and Consultant	Special Government Employee (SGE) Member
Kass, Ilani [Air Force Institute of Technology Subcommittee]	05/11/2016 05/10/2020	Senior VP & Corporate Strategic Advisor for CACI International	Special Government Employee (SGE) Member
McCrary, Victor [Air Force Institute of Technology Subcommittee]	05/12/2016 05/11/2020	VP for Research and Economic Development, Morgan State University	Special Government Employee (SGE) Member
Bonner, Judith [Community College of the Air Force Subcommittee]	11/29/2016 11/28/2020	Provost & Executive VP, Mississippi State	Special Government Employee (SGE) Member
Crutchfield, Julia [Community College of the Air Force Subcommittee]	11/29/2016 11/28/2020	Chief Learning Officer	Regular Government Employee (RGE) Member
Glasper, Rufus [Community College of the Air Force Subcommittee]	11/29/2016 11/28/2020	President and CEO, The League for Innovation in the Community College	Special Government Employee (SGE) Member
Hodge, Edward [Community College of the Air Force Subcommittee]	11/29/2016 11/28/2020	Education Services Specialist	Regular Government Employee (RGE) Member
McKinley, Rodney [Community College of the Air Force Subcommittee]	11/29/2016 11/28/2020	Independent Consultant - former Senior VP, Strategic Partners	Special Government Employee (SGE) Member

Number of Committee Members Listed: 23

Narrative Description

The purpose of the Air University Board of Visitors is to assist Air University (AU) in sustaining effective programs. Due to the importance of Air University's Mission, it is desirable that the Air Force obtain advice, views, and recommendations on matters involving performance of their educational mission. To this end, an advisory committee, designated as the Air University Board of Visitors, was established in July 1946 by the

Commanding General of the Army Air Forces and has been in existence since that time.

What are the most significant program outcomes associated with this committee?

Checked if Applies

Improvements to health or safety	<input checked="" type="checkbox"/>
Trust in government	<input checked="" type="checkbox"/>
Major policy changes	<input checked="" type="checkbox"/>
Advance in scientific research	<input checked="" type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input checked="" type="checkbox"/>
Other	<input checked="" type="checkbox"/>

Outcome Comments

An external board is required by Air University's regional accrediting body, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and the AFIT Subcommittee serves this role for AFIT related to there regional accrediting body, the Higher Learning Commission (HLC).

What are the cost savings associated with this committee?

Checked if Applies

None	<input type="checkbox"/>
Unable to Determine	<input type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>
\$500,001 - \$1,000,000	<input type="checkbox"/>
\$1,000,001 - \$5,000,000	<input checked="" type="checkbox"/>
\$5,000,001 - \$10,000,000	<input type="checkbox"/>
Over \$10,000,000	<input type="checkbox"/>
Cost Savings Other	<input type="checkbox"/>

Cost Savings Comments

The cost savings associated with the advice and recommendations that the Air University Board of Visitors provides is incalculable. The cost savings figure provided above is estimated based upon the idea of if Air University had to pay for the consultation services that we obtain from the Board of Visitors, that cost would be significantly greater than the cost of the travel and per diem we provide to the Air University Board of Visitors members for their meeting attendance.

What is the approximate Number of recommendations produced by this committee for the life of the committee?

635

Number of Recommendations Comments

The total number of recommendations are represented in the meetings from 2003 to November 2016. Twelve of those recommendations remain under consideration at the close of this fiscal year. Open status items are being worked by AU Centers, Schools, and staff. The Air University Board of Visitors has a good grasp and understanding of Air University and the various issues facing it; and, perhaps more importantly, the board helps provide strategic guidance in the formulation of educational plans and programs for Air University.

What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

92%

% of Recommendations Fully Implemented Comments

The Air University Commander and Air Force Senior Leadership (SECAF/CSAF) support, and are very receptive, to the Air University Board of Visitors recommendations and make every effort with-in the constraints of policy and guidance to implement them. (98%)

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

4%

% of Recommendations Partially Implemented Comments

As stated previously the Air University makes every effort to implement all the Board's recommendations and at the very least implement partially. If the recommendation can only be partially implemented, respective Air University personnel will explain why they recommendation cannot be fully or partially implemented.

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?

Yes ☒ No ☐ Not Applicable ☐

Agency Feedback Comments

Air University provides a written response to each recommendation and this information is

contained in each of the respective meeting minutes.

What other actions has the agency taken as a result of the committee's advice or recommendation?

	Checked if Applies
Reorganized Priorities	<input checked="" type="checkbox"/>
Reallocated resources	<input checked="" type="checkbox"/>
Issued new regulation	<input checked="" type="checkbox"/>
Proposed legislation	<input checked="" type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/>

Action Comments

Based on the advice and recommendations of the Board of Visitors (BoV), Air University (AU) is able to maintain regional accreditation. As well the BoV's advice and recommendations help AU operate educational programs which possess academic rigor and are in line with the mission of Air University.

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

NA

How is access provided to the information for the Committee's documentation?

	Checked if Applies
Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input checked="" type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

Access Comments

N/A